



GREATER TZANEEN MUNICIPALITY
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SUPPLY CHAIN MANAGEMENT UNIT
DEPARTMENT: BUDGET AND TREASURY

**BID DESCRIPTION: APPOINTMENT OF SERVICE PROVIDER FOR SUPPLY
AND DELIVERY OF PERSONAL PROTECTIVE
CLOTHING**

BID NO: SCMU 29/2025

Bids are hereby invited from interested service providers For Appointment of Service Provider for Supply and Delivery of Personal Protective Clothing. Bid documents are obtainable at the Municipal website (www.greatertzaneen.gov.za), E-tender and Supply Chain Offices; Agatha Street, **upon a non-refundable fee of R1500.00 or deposited to the following banking details: Greater Tzaneen Municipality; Absa Bank; Acc no:4051444332 reference number please write the name of the company and bid Number.**

Completed bid documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Bid No: SCMU 29/2025, Postal Address and contact details of the bidder.

Bid document will be available at www.greatertzaneen.gov.za, E-tender and Supply chain Management office on the date of advert.

Stage-1 Mandatory requirements

NB: BIDDERS MUST PROVIDE PROOF OF THE FOLLOWING TO AVOID DISQUALIFICATION:

- Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually
- Proof of compliance with PPE standards (e.g. ISO/ SABS certificates in bidder's names)
- The PPE will subject to sample quality assessment
- Company experience in bulk supply of protective clothing (Appointment letters/ purchase orders stamped and signed by institution)
- Manufactures detailed catalogue of the quoted items that meets all specifications requirements
- Compulsory briefing session

Stage- 2 Administrative requirements:

NB: FAILURE TO SUBMIT ADMINISTRATIVE REQUIREMENTS MAY LEAD TO DISQUALIFICATION:

- Copy of company registration certificate/ documents from CIPC
- Certified ID copies of all directors
- Latest CSD registration summary report
- Copy/ printed Tax compliance status Pin or certificate
- Statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months / if renting provide copy of Lease Agreement with 3 Months proof of payment only (No statements) /certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction / letter from traditional authority not older than 3 months for the company and the directors
- Joint Venture Agreement signed off by both parties (In case of a Joint Venture)

**Advert Publication date: 22 August 2025, Advert Number of days: 15 days.
Compulsory Briefing session will be held on 29 August 2025 @10h00 Old fire hall,
Greater Tzaneen Municipality. Closing date: 05 September 2025 @ 12:00. Public bid
opening will take place.**

EVALUATION OF BIDS

The Evaluation of the bid will be conducted in two stages; first stage will be assessment on functionality: Relevant company experience – 50 Points; Manufactures detailed catalogue – 20 Points; Indicated ability to supply the PPE within limited lead time when the appointment is made – 30 Points; Only bidders who obtain 70 Points will be subjected to 80/20 Preference point scoring system, where 80 points will be allocated for price only and 20 points will be allocated based on the specific goals points scored

Bidders shall take note of the following bid conditions:

- a. Greater Tzaneen Municipality Supply Chain Management Policy will apply on this bid.
- b. Specific goals in terms of the preferential procurement regulations 2022 will apply on this bid.
- c. Greater Tzaneen Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.
- d. Contract period: Once-off
- e. Council reserves the right to negotiate further conditions with the successful bidder.
- f. Council reserves the right not to appoint.
- g. No bidder will be appointed if not registered on Central Supplier Database.
- h. Late, incomplete, unsigned, faxed or emailed bids will not be accepted.

Technical enquiries should be directed to Mr T Mushiana @ 015 307 8194 or Ms P Sethlako @ 015 307 8251 and administrative enquiries relating to the tender be directed to Mrs. Z Ramothwala @ 015 307 8199 or Mr Misunwa MT @8157

Mr. D Mhangwana
Municipal Manager
Greater Tzaneen Municipality